



4th Plenary meeting – Minutes

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Responsible Organisation:	UOM
Version-Status:	V1 Final
Date:	20/03/2017
Dissemination level:	RE

Revision History

<i>Version</i>	<i>Date</i>	<i>Revised by</i>	<i>Reason</i>
0.1	16/03/2017	UOM	First version disseminated to all partners
1	20/03/2017	UOM	Final version ready

Table of Contents

1	INTRODUCTION	4
1.1	MEETING INFORMATION.....	4
1.2	PARTICIPANTS AND APOLOGIES	4
2	DECISIONS AND ACTIONS PER MEETING SESSION	5
2.1	WP2 SESSION	5
2.1.1	<i>Decisions</i>	5
2.2	WP3 SESSION	5
2.2.1	<i>Decisions</i>	5
2.3	WP4 SESSION	6
2.3.1	<i>Decisions</i>	6
2.4	WP5 SESSION	6
2.4.1	<i>Decisions</i>	6
2.5	WP7 & WP8 SESSION.....	6
2.5.1	<i>Decisions</i>	6
3	SUMMARY OF ACTIONS	8
	ANNEX A – MEETING AGENDA.....	9
	DAY 1 – MONDAY, 13 MARCH 2017	9
	DAY 2 – TUESDAY, 14 MARCH 2017	10

1 Introduction

1.1 Meeting information

The 4th meeting for the PBL3.0 project was held on 13/03/2017 – 14/03/2017 in Heerlen, Netherlands. The purpose of the meeting was discussion of ongoing WPs and the coordination of the next actions.

1.2 Participants and apologies

Meeting participants are provided in Table 1.

Table 1. PBL3.0 4th plenary meeting participants

<i>Organisation</i>	<i>Participants – Day1</i>	<i>Participants – Day 2</i>
UOM (online participation)	Maria Zotou	Maria Zotou
OUNL	Christian Stracke	Christian Stracke
	Katerina Riviou	Katerina Riviou
AAU	Olga Timcenko	Olga Timcenko
UAH	Elena Garcia Barriocanal	Elena Garcia Barriocanal
BOC	Mateusz Dzedzic	Mateusz Dzedzic

2 Decisions and actions per meeting session

2.1 WP2 session

2.1.1 Decisions

The SALO Model will be refined and simplified so that it can be used by stakeholders outside the consortium that do not have expert knowledge on semantics.

Table 2. Actions decided for WP2

<i>No</i>	<i>Action</i>	<i>Responsible</i>	<i>Deadline</i>
1	Provide the new version to the consortium	UAH	31/03/2016

2.2 WP3 session

2.2.1 Decisions

The project will provide a Moodle instance of the PBL3.0 course model for future use after the project's end.

The learning environments will include tools that are relevant to the PBL model, and thus support active participation and learning by doing for students. They will also include tools that are appropriate for data collection and analysis, such as analytics plugins.

The learning environments will include 2 instances of the Moodle platform, one instance of the edX platform as a MOOC course, and one instance of the JIRA software.

Table 3. Actions decided for WP3

<i>No</i>	<i>Action</i>	<i>Responsible</i>	<i>Deadline</i>
1	Send course details to BOC so that they can create the course models with Adoxx	UOM, BOC, AAU	20/03/2016
2	Send list of possible PBL tools and LA tools to partners	UOM	24/03/2017
3	Have an online meeting to discuss the integration of Adoxx and the SALO model	UOM, BOC, UAH	20/03/2017 – 24/03/2017
4	Deliverable 3.1 starting version	BOC	25/03/2017
5	Feedback on WP3 progress	ALL	31/03/2017

6	Deliverable 3.1 working version	BOC	02/05/2017
7	Deliverable 3.1 draft version	BOC	15/05/2017
8	Deliverable 3.1 draft version	BOC	31/05/2017
9	Deliverable 3.1 pre-final version including review	BOC	22/06/2017
10	Deliverable 3.1 final version	BOC	27/06/2017

2.3 WP4 session

2.3.1 Decisions

UOM will provide content to OUNL in English on Open and Linked Data course in order to create a MOOC in edX platform.

BOC will host a trial on Adoxx training.

UOM will host trials on Open and Linked Data and Project Management.

UAH will host a trial on advanced system programming.

OUNL will host a trial on Open and Linked Data.

AAU will host a trial on PBL semester projects in Audio Visual Experiments.

The project will provide guidelines for teachers on how they can use the created results and course modules as well as how to design a PBL3.0 course

2.4 WP5 session

2.4.1 Decisions

OUNL will create templates in order to gather feedback from partners in regards to the technologies to be used for the setting up of the community.

The community platform will include information about the project and provide tools that will allow communication between stakeholders that are interested in PBL, learning analytics or semantics. The platform will also include interesting sources and material on these subjects towards sharing and exchanging knowledge.

2.5 WP7 & WP8 session

2.5.1 Decisions

All partners will send their minutes within 3 working days after the meeting.

All partners will upload their presentations in the Google drive for future access.
BOC will look into the possibility for June as month for the next project meeting.

3 Summary of actions

The following table provides a collection of all actions described above in chronological order.

<i>c</i>	<i>Action</i>	<i>Responsible</i>	<i>Deadline</i>
1	Send course details to BOC so that they can create the course models with Adoxx	UOM, BOC, AAU	20/03/2016
2	Send list of possible PBL tools and LA tools to partners	UOM	24/03/2017
3	Have an online meeting to discuss the integration of Adoxx and the SALO model	UOM, BOC, UAH	20/03/2017 – 24/03/2017
4	Deliverable 3.1 starting version	BOC	25/03/2017
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8	Deliverable 3.1 draft version	BOC	15/05/2017
9	Deliverable 3.1 draft version	BOC	31/05/2017
10	Deliverable 3.1 pre-final version including review	BOC	22/06/2017
11	Deliverable 3.1 final version	BOC	27/06/2017

Annex A – Meeting Agenda

Day 1 – Monday, 13 March 2017

<i>Time</i>	<i>Duration</i>	<i>Title</i>	<i>Organization</i>
10:00 – 10:15	00:15	Welcome – Roundtable – Aims of the meeting	UOM
10:15 – 11:00	00:45	WP1: PBL_LA educational approach	UOM
		<i>Re-cap of PBL_LA framework (15')</i>	<i>UOM</i>
		<i>Discussion – brainstorming on data generated in each PBL step (30')</i>	<i>ALL</i>
11:00 – 11:15	00:15	Coffee break	
11:15 – 11:45	00:30	<i>Discussion – brainstorming on data generated in each PBL step cont. (30')</i>	<i>ALL</i>
11:45 – 12:30	00:45	WP3: PBL_LA modules configuration	BOC
		T3.1 PBL3.0 modules configuration	
		<i>Presentation of the e-learning space (45')</i>	<i>BOC</i>
12:30 – 13:30	01:00	Lunch break	
13:30 – 15:15	01:15	WP3: PBL_LA modules configuration (cont.)	BOC
		<i>Discussion on PBL activities / modules to be included in the platform (45')</i>	<i>ALL</i>
		<i>Discussion on LA activities / plugins to be included in the platform (30')</i>	<i>ALL</i>
15:15– 15:30	00:15	Coffee break	
15:30– 16:00	00:30	<i>Discussion on course structure in the platform (30')</i>	<i>ALL</i>
<i>ca 16:00</i>		<i>End of 1st day meeting</i>	

Day 2 – Tuesday, 14 March 2017

Time	Duration	Title	Organization
09:00 – 09:15	00:15	Overview of 1st day	UOM
09:15 – 09:45	00:30	Project Board Meeting	UOM
		<i>Discussion on overall strategy, challenges, orientation, risks etc.(10')</i>	ALL
		<i>Overall financial and risk management, All WP leaders to report risks of their own WP (10' each)</i>	ALL
09:45 – 10:45	01:00	WP4: Courses preparation, trials and evaluation	UOM
		<i>T4.1 Courses design and materials development</i>	UOM
		<i>Discussion on courses that will be used during trials and their structure / materials (60')</i>	ALL
10:45 – 11:00	00:15	<i>Coffee break</i>	
11:00 – 12:30	01:30	WP4: Courses preparation, trials and evaluation (cont)	UOM
		<i>Discussion on courses that will be used during trials and their structure / materials (60')</i>	ALL
		<i>T4.3 Evaluation of trials</i>	UOM
		<i>Discussion on evaluation plan (what types of evaluations will be employed for platform, performance, trials effectiveness etc.) (30')</i>	ALL
12:30 – 13:30	01:00	<i>Lunch break</i>	
13:30 – 14:00	00:30	WP5: Policy recommendations and community building ecosystem	OUNL
		<i>Platform to be used, tools to be integrated, ways to attract audience etc.) (15')</i>	OUNL
		<i>Discussion on existing policy agendas (15')</i>	OUNL
14:00 – 14:30	00:30	WP6: Dissemination & Exploitation	AAU
		<i>Discussion of foreseen dissemination activities</i>	ALL
14:30 – 15:00	00:30	WP7: Project management - Overview of Action Points – Next Steps – Time Schedule	UOM
15:00		<i>End of meeting</i>	